

Town of Beloit Adopt A Road Administrative Code

Section 1 - Title - This Code may be cited as the Town of Beloit Adopt A Road Administrative Code.

Section 2 - Purpose - The Adopt A Road program allows local citizens to support township efforts by allowing groups to adopt a section of roadway for the purpose of litter collection. The following Sections set forth the uniform guidelines and requirements for the administration of Adopt A Road programs in the Town of Beloit.

Section 3 - Definitions - For the purpose of this Administrative Code:

"Group" means members or employees of civic or not for profit organizations, commercial, industrial or private enterprises, who have requested to participate, or are participating in, an Adopt A Road program.

"Litter" means any unsightly or offensive matter, misplaced waste, that may include, but not limited to, disposable packaging, containers, cans, bottles, paper, cigar and cigarette butts. Litter does not include hazardous, heavy, large items, or carcasses.

"Group Coordinator" means the individual selected by a group to serve as its liaison with the Town of Beloit.

"Adopted section" means a length of Township right-of-way, identified by the sponsoring jurisdiction as a safe, adoptable section of right-of-way located within the corporate limits of the Township, approved by the sponsoring jurisdiction's director for adoption by a group. Sections of rights-of-way may be determined inappropriate for adoption for safety reasons. No interstate highway shall be an adopted section.

"Director" means the designee or designees for the Town who has responsibility for the administration of the Town's Adopt A Road program.

"Sponsoring jurisdiction" means the Town of Beloit, which establishes the Adopt A Road program within its jurisdictional area.

Section 4 - Participation - Groups may apply to the Town of Beloit for participation in the Town of Beloit's Adopt A Road program. The Town of Beloit shall establish the terms and procedures groups must follow in applying for participation in the Adopt A Road program.

Section 5 - Agreement - The Town of Beloit shall have sole responsibility in determining whether an application is rejected or accepted. If an application is approved, the

group coordinator shall execute a written agreement with the Town of Beloit that provides for the group's participation in the Adopt A Road program.

The agreement shall be in the form prescribed by the Township and shall, at a minimum, contain the following:

- 1) an acknowledgment by the group of the hazardous nature of the work involved in participating in the Adopt A Road program;
- 2) an agreement to comply with the terms and conditions in the Code and any other terms and conditions required by the Town of Beloit;
- 3) an agreement that the volunteers or the volunteer's agents shall assume all liability for and hold the Town of Beloit and the Town of Beloit's agents or employees harmless from any and all claims of action resulting from the group's volunteers or agents work in the program;
- 4) an agreement that the members of the group are jointly and severally bound by the terms and conditions set forth in the agreement; and
- 5) the respective responsibilities of the group and the Town of Beloit as contained in Sections 6 and 7 of this Code.

Section 6 - Responsibilities of the group. Groups participating in the Adopt A Road program shall:

- 1) be required to obey and abide by all laws and regulations relating to safety and any other terms and conditions as required by the Town of Beloit;
- 2) provide one adult supervisor for every five youths when persons under age 18 are present on an adopted section;
- 3) not allow a person under the age of 11 or under the 6th grade to be a member of the group who would be volunteering for the purpose of litter collection;
- 4) require all group members to attend a safety meeting conducted by the group before participating in any litter collection along an adopted section;
- 5) require the group coordinator, or designee, to conduct group safety meetings and to receive safety training as required by the Town of Beloit;
- 6) adopt a section for a minimum of two years;
- 7) collect litter along an adopted section four times a year, or as required by the director;
- 8) require the group coordinator to provide prior notice, as required by the director, whenever the group intends to collect litter along its adopted section;
- 9) require group members to properly wear any safety apparel provided by the Town of Beloit while collecting litter on an adopted section;
- 10) be responsible for prohibiting members from possessing, consuming, or being under the influence of alcohol or drugs while on an adopted section;
- 11) maintain a first-aid kit and an adequate supply of drinking water while members are collecting litter along an adopted section;

12) place litter in trash bags and recyclables in recycling bags provided by the Town of Beloit and place filled bags at a location on the adopted section as designated by the director; and

13) not subcontract or assign its duties or responsibilities to any other group or organization.

Section 7 - Responsibilities of the Town of Beloit - The Town of Beloit shall:

- 1) determine the specific section of right - of - way that is adopted;
- 2) erect a sign that conforms with Section 8 at each end of an adopted section with the name or acronym of the group displayed;
- 3) provide a group with garbage bags;
- 4) provide a group with safety apparel and signs cautioning the public; and
- 5) remove filled garbage bags from an adopted section as soon as practical after litter collection has occurred, and shall otherwise be responsible for removing litter from adopted sections only under unusual circumstances such as to remove large, heavy, or hazardous items.

Section 8 - Signs - Adopt A Road signs shall be uniform in the Township in terms of shape, color, text, and location. The Town of Beloit shall develop and announce standards for Adopt A Road signs within 90 days of the effective date of this Code. Nothing in this Code shall prohibit the Township from working cooperatively to carry out the intent of the Adopt A Road program.

Section 9 - Safety - The Town of Beloit shall develop the safety training programs that are to be utilized by group coordinators in compliance with Section 6 of this Code. Safety training programs shall be appropriate for the various types of roadway that may be adopted within a jurisdiction.

Section 10 - Other Conditions -

a) The Town of Beloit may establish other procedures and requirements for the administration of its Adopt A Road program. The procedures and requirements shall not be inconsistent with any provision of this Code.

b) The Town of Beloit shall have the right to terminate an agreement if a group does not meet the terms and conditions of its agreement, or if the group's involvement in the Adopt A Road program is inconsistent with any other restrictions or limitations established by the sponsoring jurisdiction.

c) No part of this Code shall prevent the execution of intergovernmental agreements.