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MEMORANDUM

05/02/2024

TO: Town of Beloit Board of Supervisors
FROM: Daniel Pease, Fire Chief
RE: Discussion and possible action authorizing the hiring of Benjamin Otto for the position of full-time firefighter/paramedic

STAFF RECOMMENDATION

Staff recommends the Town Board approve the full-time employment of Benjamin Otto for the position of firefighter/paramedic upon successful completion of his background screenings.

RECOMMENDED MOTION

I move to authorize the hiring of Benjamin Otto for the position of firefighter/paramedic upon successful completion of his background screenings.

BACKGROUND

The department operates with three shifts, which is needed to provide 24/7 coverage 365 days per year. The fire department currently operates from one strategically placed fire station. The fire station has a compliment of emergency vehicles that are staffed with the minimum number of personnel needed to keep these vehicles on the road. Current staffing models allow the department to staff at a minimum an ambulance. Benjamin Otto will be filling a vacant position created by Caleb Gato, who accepted a position at another department.

ANALYSIS

The hiring process considers a multitude of factors that test for requirements necessary to perform in the capacity of firefighter/paramedic. Completing a comprehensive hiring process effectively identifies the skills, knowledge, and abilities that make up the duties associated with being a successful firefighter/paramedic. Benjamin Otto has proven he has the knowledge and skills to fill the position of firefighter/paramedic with the Town of Beloit Fire Department. Each emergency vehicle requires a minimum number of personnel to staff these vehicles so they remain in service and available. Without this minimum staffing these vehicles are taken O.O.S.

CC: Tim Wellnitz, Town Administrator
Karry DeVault, Town Clerk