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MEMORANDUM

11/1/2023

TO: Town of Beloit Board of Supervisors
FROM: Chief LeAnn Jones
RE: Promotion of Chad Navarre to Sergeant

STAFF RECOMMENDATION

Chief Jones reviewed the results of the testing procedure consisting of a panel interview, written responses to scenarios, and a review of the candidate's personnel file and performance evaluations for the last two years.

RECOMMENDED MOTION

I move to approve the promotion of Chad Navarre from patrol officer to patrol sergeant effective December 18th, 2023.

BACKGROUND

We recently conducted a lieutenant hiring process following the retirement announcement of Deputy Chief Hasse. This promotional process left a vacant sergeant position. At this time the Department has the opportunity to promote a patrol officer to sergeant, affording transition from a patrol officer to first line supervisor.

ANALYSIS

Navarre has seventeen years of experience as a law enforcement officer. He has advanced skills and training to include Criminal Justice Instructor Development; General Law Enforcement Trainer; Defensive Tactics/POSC Instructor; Taser Instructor; and Field Training Officer.

CC: Tim Wellnitz, Town Administrator