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Beloit, WI 53511
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Uniform Permit Application Instructions

- Submit one form per project.
- List all contractors and sub-contractors on the form.
- Include all necessary license numbers (business and individual).
- To avoid any unnecessary delays, **ensure the form is filled out completely and accurately**. Incomplete applications will be returned and a \$25 incomplete application fee will be assessed.
- All required additional documentation must be submitted with the application.
 - Site Plan
 - Construction Plans, Floor Plans and Cross-section information
 - County Sanitary / Septic Permit (if required)
 - County Shoreland Zoning (if required)
 - Township Sewer Account Application (if required to establish a new sewer account)

Please check the website at <https://www.townofbeloitwi.gov/comm-dev/page/uniform-permit-application> or contact an inspector via means listed above with questions.

- All fees associated with the project will be charged and collected at one time.
- Once complete, please submit this application via means listed above.
- The Building Department may request additional information should certain circumstances arise.
- Permits must be submitted, paid and approved before starting work, or double fees will apply.
- When you receive the approved permit placard, please display it in front window or other visible location.
- It is the responsibility of the owner / applicant to verify that all proposed work will comply with required setbacks and easements that may exist on the property. If you are in doubt contact a surveyor.
- Per Town of Beloit Ordinance 6.04 (8)(a), building permits for projects other than new homes expire 1 year from issuance. Permits may be renewed for up to 1 additional year.

SCHEDULE OF BUILDING, ELECTRICAL, PLUMBING & HVAC PERMIT FEES

Effective 1-1-2024

1 & 2 Family Residential Building Permits

Plan Review		\$	120.00
Minimum Permit Fee		\$	80.00
Early Start- Footing & Foundation		\$	120.00
New Construction, Remodel, Addition		\$80+\$0.20/SF	
Accessory Buildings		\$0.20/SF (\$80 Min)	
Decks		\$0.20/SF (\$80 Min)	
Fence		\$	80.00
Pool & Spa		\$	80.00
Re-Roofing, Siding		\$	80.00
Occupancy (including Temporary)		\$80/unit	
Erosion Control			
	1 st Acre disturbed	\$	175.00
	Each Additional or Fraction of	\$	150.00
Razing Permit		\$	100.00
Driveway Permit		\$	100.00

Commercial & Multi-Family Building Permits

Plan Review		\$	275.00
Minimum Permit Fee		\$	120.00
Early Start- Footing & Foundation		\$	175.00
New Construction, Remodel, Addition		\$120+\$0.20/SF	
Fence		\$	110.00
Re-Roofing, Siding		\$	125.00
Occupancy (including Temporary)		\$80/unit	
Erosion Control			
	1 st Acre disturbed	\$	220.00
	Each Additional or Fraction of	\$	165.00
Razing Permit		\$	120.00

Agricultural Building Permits

Plan Review		\$	100.00
Minimum Permit Fee		\$	80.00
Early Start- Footing & Foundation		\$	165.00
New Construction, Remodel, Addition		\$80+\$0.08/SF	
Re-Roofing, Siding		\$	80.00

Plumbing Permits

Residential Minimum Permit		\$	80.00
Commercial Minimum Permit		\$	100.00
New Construction, Remodel, Addition		\$100+\$0.10/SF	
Outside sewer connection*		\$	80.00
	*Requires Sewer Connection Fee Payment	\$225+\$50/bedroom, office	or den

Electrical Permits

Residential Minimum Permit		\$	80.00
Commercial Minimum Permit		\$	100.00
New Construction, Remodel, Addition		\$100+\$0.10/SF	
Service Panels & Generators	First 200 amps	\$	100.00
	200+ amps	\$25/100 amps over 200	
Residential Solar (up to 10 KWH)		\$	225.00
Commercial Solar (per 10 KWH or fraction thereof)		\$	300.00

HVAC Permits

Residential Minimum Permit		\$	80.00
Commercial Minimum Permit		\$	100.00
New Construction, Remodel, Addition		\$100+\$0.10/SF	



**TOWN OF BELOIT BUILDING INSPECTION DIVISION
APPLICATION FOR PERMIT**

PERMIT # _____

PROJECT ADDRESS: _____

PROJECT DESCRIPTION: _____

PARCEL # 6-2- _____

By performing work on this project, the parties identified below all agree to comply with all applicable Codes and Ordinances and with the conditions of this permit.

1. Property Owner		2. General or Dwelling Contractor		By Owner <input type="checkbox"/>
First Name	Last Name	First Name	Last Name	
First Name	Last Name	Company Name		
Company Name		Address		
Address		City, State, ZIP		
City, State, ZIP		Phone	Mobile	
Phone	Mobile	Email		
Email		Dwelling Contractor Number	Expiration Date	
3. Dwelling Contractor Qualifier (UDC) (Applies only to any project involving One or Two Family Buildings)		4. Electrician		
		No Electric Included <input type="checkbox"/>		
First Name	Last Name	First Name	Last Name	
Company Name		Company Name		
Address		Address		
City, State, ZIP		City, State, ZIP		
Phone	Mobile	Phone	Mobile	
Email		Email		
Dwelling Contractor Qualifier Number	Expiration Date	Electrical Contractor Number	Expiration Date	
		Master Electrician License Number	Expiration Date	
5. Plumbing		6. Heating		No HVAC Included <input type="checkbox"/>
First Name	Last Name	First Name	Last Name	
Company Name		Company Name		
Address		Address		
City, State, ZIP		City, State, ZIP		
Phone	Mobile	Phone	Mobile	
Email		Email		
Master Plumber License Number	Expiration Date	Business Registration Number	Expiration Date	

7. Description of Project

- 8. Type of Permit Requested (check all that apply)**
- New Construction – Residential or Commercial
 - Addition / Alteration – Residential or Commercial
 - Accessory Building (Shed / Garage)
 - Early Start - Footings/Foundation
 - Private Site Utilities (Outside Sewer connection)
 - Electrical
 - Plumbing
 - HVAC
 - Deck / Porch / Patio
 - Driveway or Parking Area
 - Swimming Pool/Spa/Hot Tub
 - Fence
 - Roofing / Siding
 - Demolition / Razing
 - Other _____

- 9. Type of Construction (Check One)**
- Residential Light Frame Wood (UDC)
 - Agricultural – Enter Type: _____
 - Commercial – Enter Type: _____

Sprinkled Yes No 13 13R
 Fire Alarm Yes No Auto Manual

10. Project Areas

Building Footprint _____ square feet

All Finished Area
 (includes Deck/Porch) _____ square feet

All Unfinished Area _____ square feet

Garage _____ square feet

Other _____ square feet

TOTAL _____ square feet

11. Permit Fees (Cash or Check Only)

Building Permit Fee _____

Electrical Permit Fee _____

Plumbing Permit Fee _____

HVAC Permit Fee _____

Driveway Permit Fee _____

TOTAL _____

12. Project Cost

Project Cost _____

13. Cautionary Statement to Owners Obtaining Building Permits (Uniform Dwelling Code)

101.65 (1r) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s.101.654(2)(a), the following consequences might occur:

a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and 2 family dwelling code or an ordinance enacted under sub. (1)(a), because of any bodily injury to or death of others or damage to the property of others that arose out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

14. Statement of Owner or Owner's Authorized Agent

I represent and warrant that I am the owner or the owner's authorized agent and I understand that I am subject to all applicable codes, laws, statutes and ordinances, including those described on this form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the information within this application is accurate. I expressly grant the building inspector, the inspector's authorized agent, or the Town assessor permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done. Furthermore, I represent and warrant that I will provide a copy of this Application for Permit to all parties identified in sections 1 through 6 on this application and that an amended permit application will be filed with the Building Inspector if any of the parties identified in sections 1 through 6 on this application do not perform work on this project or another party performs work in place of the identified party.

Owner or Owner's Authorized Agent's Signature **Print** **Date**

If filing electronically, I agree to the terms and conditions of the Application for Permit and further agree that completion and submission of this form electronically constitutes my signature for purposes of the Application for Permit, and that such signature shall be legally binding as though executed in person.

ISSUING JURISDICTION

This Application for Permit is hereby issued pursuant to the Conditions of Approval below, attached, and/or with the approved plans. The Owner, as defined in 101.01(2) (e) of Wisconsin State Statutes, is responsible for all code requirements not specifically cited herein and failure to comply may result in suspension or revocation of this permit or other penalty.

Inspector's Name **Credential Number** **Date**

CONDITIONS OF APPROVAL See Attached See Approved Plans
